

## **POSITION ANNOUNCEMENT**

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**POSITION:****PARAMEDIC****GRADE: 10****LOCATION:** Emergency MedicalServices **STATUS:** Non-Exempt**REPORTS TO:** EMS Service Coordinator**POSITION SUMMARY:**

The EMT-Paramedic will be expected to perform all department policies and procedures with demonstrated proficiency and competency, which the Bureau of EMS and Trauma Preparedness (BETP) requires for this level of licensure. The practice of the Paramedic includes: areas of diagnostics (patient assessment), treatment and management (oxygen therapy), drug administration, ECG monitoring, definitive airway care with endotracheal tube and esophageal\tracheal double lumen device, intravenous therapy, phlebotomize, shock management, spinal cord and fracture management, patient triage and transportation, communication skills, both verbal and written with all other health care providers as well as police and fire agencies and on-scene management, and education (community awareness, orientation, CPR, Self-help, guidance and instruction for less experienced). All patient care will be provided in accordance with the Eastern Upper Peninsula Medical Control Authority (EUPMCA) protocols. The EMT-Paramedic will require minimal first responders, EMT-Basics and Advanced EMT. While responding to

emergency situations will be the first priority. Licensed Instructor Coordinators may include training coordination within their duties. During slow periods of operation, the employee may be requested to assist other facilities. This will be coordinated with the EMS Service Coordinator.

### **ESSENTIAL FUNCTIONS:**

1. Vehicle operation, care and maintenance.
2. Patient history and assessment as outlined in EUPMCA protocols.
3. Basic patient care as outlined in EUPMCA protocols.
4. Advanced patient care as outlined in EUPMCA protocols.
5. Patient Transportation as outlined in EUPMCA protocols.
6. Radio and written communication skills and techniques as outlined in EUPMCA protocols.
7. Mass casualty assessment and triage.
8. Scene safety and control.
9. Operation of light equipment, extrication equipment, and patient disentanglement.
10. Must attend all mandatory trainings designated through the EMS Coordinator.
11. Other duties may be assigned. For example, staffing coordination, quality improvement, secretarial duties, service billing, safety/risk management functions, prevention, insurance processing, equipment and/or transportation needs.

### **PHYSICAL REQUIREMENTS:**

Physical constraints of pre-hospital care require that all employees be able to:

- a. Pick up (dead lift) and carry 100lbs; individually in front of themselves at least 125ft; up and down a flight of stairs (consisting of 12 steps); set the “weight” down then with a partner: load 300lbs. (stretcher and patient) into the back of the ambulance.

- b. Have sufficient dexterity to climb stairs, ladders, squat, and kneel without jeopardizing themselves, their partner and/or the patient.
- c. Visual acuity corrected to be able to read maps, medicine bottles, and/or ampules.
- d. Hearing ability corrected to be able to distinguish conversation during high levels of noise distraction such as heard during operation of the ambulance during an emergency.
- e. Overall health must be such as not to cause potential risk to themselves, their partners, and/or the patient.
- f. If on medication, must be able to demonstrate no acute reaction or medical incident related to condition for a period of 12 months.

**POSITION REQUIREMENTS:**

1. Requires current applicable pre-hospital license in the State of Michigan, which must be maintained throughout the duration of employment.
2. Must meet EUPMCA requirements as identified in EUPMCA protocols and be signed off.
3. Must be ACLS/PALS certified within 6 months.
4. Must be FTC or equivalent certified.
5. Must be able to organize work, set priorities, work well with others, and maintain confidentiality.
6. Utilize effective communication mechanisms consistently.
7. Must be flexible regarding staffing needs to meet patient requirements.
8. Must have valid Michigan driver's license with a good driving record.
9. Must meet or exceed all physical requirements of the job.
10. Must have an excellent past work record.
11. To perform this position successfully, an individual must be able to satisfactorily perform each function listed under the essential functions category of the position description.

**PREFERENCE:** Preference will be given to those of Native American descent.

**CLOSING DATE:** OPEN UNTIL FILLED

**APPLY TO:** Send Resume and/or Application to:

Renae Carrick; HR Generalist  
Bay Mills Human Resources Department  
12124 W. Lakeshore Drive  
Brimley, MI 49715  
Renae at [rmcarrick@baymills.org](mailto:rmcarrick@baymills.org)

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