POSITION ANNOUNCEMENT

POSITION: Inland Fish and Wildlife Technician

LOCATION: Biological Services Department

GRADE: 7 ($11.00/hr)

TERM: Up to 16 weeks, 40 hours/week

STARTING DATE: As early as May 1st (flexible)

POSITION SUMMARY:
The Inland Fish and Wildlife Technician will work with the Lead Inland Fisheries Biologist and Lead Inland Wildlife Biologist to complete various fisheries and wildlife projects. Fisheries projects will include collection of biological information from game and non-game fishes by a variety of methods. Wildlife projects will include maintenance and installation of game cameras, capture of small mammals and amphibians, and vegetation surveys. The technician will also assist other activities including inventory of wild rice populations, maintenance of equipment, data entry, and assisting other programs in the department.

ESSENTIAL FUNCTIONS:
1. Assist with collection of biological data from fish and wildlife species
2. Maintain and install remote game cameras
3. Prepare equipment and gear necessary for fieldwork
4. Data entry, analysis, and management
5. Attend mandatory meetings and trainings
6. Assist with inventory, maintenance and repair of equipment
7. Other duties may be assigned within the scope and complexity of this position’s essential functions

PHYSICAL REQUIREMENTS:
This position may require working during adverse weather conditions. Duties may require the employee to begin early in the morning or work late into the evenings and be available on some weekends. Good physical condition is required to accommodate hiking in difficult terrain and occasional heavy lifting (>25 pounds).

POSITION REQUIREMENTS:
1. Minimum of Junior year completed in high school
2. Interest in field biology, fisheries, wildlife, or similar
3. Good technical writing and oral communication skills
4. Experience with Microsoft Office programs
5. Must be punctual and able to work some early mornings/late evenings
6. Must have a valid driver’s license with a good driving record
7. Must be able to satisfactorily perform each function listed under the essential functions and physical requirements categories of this position description

PREFERENCE: Preference will be given to those individuals of Native American descent.

CLOSING DATE: March 26, 2021 at 4:30 PM

APPLY TO: Please submit cover letter, resume and references to:

Erin Forrester; HR Generalist
Bay Mills Human Resources Department
12124 W. Lakeshore Drive
Brimley, MI  49715
eforrester@baymills.org

Subject: Inland Fish and Wildlife Technician