POSITION ANNOUNCEMENT

POSITION: WILDLIFE PROJECT TECHNICIAN

LOCATION: Biological Services Department

GRADE: 7 (11.00/hr)

TERM: up to 16 weeks, 40 hours/week

STARTING DATE: As early as April 5 2021 (flexible)

POSITION SUMMARY:
The Wildlife Project Technician will assist the Lead Inland Fisheries Biologist with a Great Lakes Restoration Initiative funded project intended to inventory small mammals and amphibians with water quality data in the Bay Mills Indian Community. This project will inventory the amphibians and small mammals of the BMIC main reservation and compare results to water quality data. This project will add to previously collected data from Sugar Island and provide a comparison between the properties to improve management for wildlife habitat. The technician will assist with field data collection and analysis, and be responsible for equipment maintenance and education and outreach efforts for this project. This is a grant-funded limited-term position.

ESSENTIAL FUNCTIONS:
1. Assist with assessments and field data collection for small mammals and amphibians
2. Sample processing and identification of biological samples in the field and lab
3. Data entry, analysis, and management
4. Assist with education and outreach programs
5. Attend mandatory meetings and trainings
6. Preparing and loading equipment and gear necessary for fieldwork
7. Assist with equipment and gear inventories and maintenance or repair of equipment
8. Other duties may be assigned within the scope and complexity of this position’s essential functions

PHYSICAL REQUIREMENTS:
This position will require working during adverse weather conditions. Fieldwork and/or office duties may require the employee to begin early in the morning, work late into the evenings, and travel long distances. Heavy lifting (>50 pounds) may be required, and the employee should be in good physical condition.

POSITION REQUIREMENTS:
1. Successful completion of high school with diploma or GED
2. Interest in wildlife and ecological systems
3. Knowledge of field identification of small mammals and amphibians
4. Good technical writing and oral communication skills
5. Experience with Microsoft Office programs
6. Must have an excellent past work record as demonstrated from reports from past employment references
7. Must have a valid driver’s license with a good driving record
8. Must be able to satisfactorily perform each function listed under the essential functions and physical requirements categories of this position description

PREFERENCE: Preference will be given to those individuals of Native American descent.

CLOSING DATE: March 26, 2021 at 4:30 PM

APPLY TO: Please submit cover letter, resume and references to:

Erin Forrester
Bay Mills Human Resources Department
12124 W. Lakeshore Drive
Brimley, MI 49715
eforrester@baymills.org

Subject: Wildlife Project Technician