COMPREHENSIVE PLAN ADVISORY COMMITTEE
KICK-OFF MEETING

AGENDA

I. Welcome and Introductions

II. Understanding the Comprehensive Plan
   a) Purpose of the Comprehensive Plan
   b) Review BMIC’s 1977 Plan

III. Project Scope
   a) Comprehensive Plan Contents
   b) Objectives
   c) Deliverables
   d) Timeline

IV. Roles and Responsibilities

V. Next Steps
   a) Set recurring monthly meeting
   b) Asset Inventories

Handouts
- Project Scope
- Roles and Responsibilities

These working meetings are not public hearings and as such, a public comment period is not included on the agenda. Comments from the public are welcome and can be submitted to Brianna Gunka, Land Office Coordinator at bgunka@baymills.org for subsequent distribution to Committee members. There will be ample other opportunity for public input and discussion at other meetings as the Comprehensive Plan is being prepared.
COMPREHENSIVE PLAN ADVISORY COMMITTEE

KICK-OFF MEETING

SUMMARY

VI. Welcome and Introductions

Facilitator: Brianna Gunka

Attendees: Rachel Lyons, Audrey Breakie, Richard LeBlanc, Gail Glezen, Whitney Gravelle, Ken Perron, Kimmi Walden, and Bev Carrick

A brief welcome was provided by Brianna Gunka, Land Office Coordinator for the Bay Mills Indian Community.

VII. Understanding the Comprehensive Plan

Brianna Gunka described the overall purpose and primary components of comprehensive plans. A brief overview of the BMIC planning framework, Flora, Flora, & Fey’s Community Capitals Framework, was provided. Additionally, a brief summary of BMIC’s 1977 Comprehensive Plan was provided. The presentation can be found as an attachment to this summary report.

VIII. Project Scope

Brianna Gunka reviewed the Comprehensive Plan project scope, including objectives, deliverables, proposed timeline, and plan contents. A summary Project Scope document can be found as an attachment to this document.

IX. Roles and Responsibilities

Brianna Gunka reviewed the roles and responsibilities of BMIC Tribal members, community stakeholders, the Comprehensive Plan Advisory Committee, Executive Council, and Land Office. A handout detailing roles and responsibilities can be found as an attachment to this document.

X. Next Steps

Brianna Gunka briefly reviewed asset inventory and base data. Brianna will send a doodle poll out to Advisory Committee members to determine the best time for a recurring monthly meeting. In addition, Brianna will set up a working group on Mitel for all Advisory Committee members to upload and review data, asset inventory information, and project documents. Brianna will complete a section guide and reach out to Advisory Committee members to begin data collection efforts.

Appendix Items

- Kick-Off Meeting Presentation
- Project Scope Handout
- Roles and Responsibilities Handout
COMPREHENSIVE PLAN ADVISORY COMMITTEE

KICK-OFF MEETING

AGENDA

I. Welcome and Introductions

II. Understanding the Comprehensive Plan
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   a) Set recurring monthly meeting
   b) Asset Inventories
Bay Mills Indian Community
2022 Comprehensive Plan

KICK OFF MEETING
February 23, 2022
10:00-11:00am
Meeting held via Zoom
If you don't know where you're going, you'll end up someplace else.

Yogi Berra
What is a Comprehensive Plan?

Roadmap for Community Development
- Long-term plan
- No one-size-fits-all approach
- Living document

Expression of Values
- Engage community members & stakeholders
- Co-create shared vision

Implementation Plan
- Goals, Objectives, Actions
Community Capitals Framework

- Built Capital
- Financial Capital
- Natural Capital
- Cultural Capital
- Human Capital
- Political Capital
- Social Capital
- Healthy Ecosystem
  - Vital Economy
  - Social Well-Being
1977 Comprehensive Plan

Why a new plan?

**Timeframe**
Adopted in 1977 with no updates

**Significant Community Growth**
Landbase, Tribal Members, Economics

**Information**
Statistics are outdated
Project Scope
High Level Overview

Objectives

- Executive Council Approval to Develop Plan
- Information Gathering
- Vision/Goal Setting
- Plan Strategies: Draft and Review
- Finalize Plan
- Council Adopts Plan
Deliverables

• Establish an Advisory Committee
• Update community Vision/Mission/Values
• Update Organizational Chart
• Create Asset Inventories (Natural Resources, Land Use, Demographics, Housing, Economic Development, Community Facilities/Services, Utilities, Transportation, Parks & Rec, Education, Health, Legal System, Cultural Resources)
• Develop Current and Future Land Use Maps
• Establish a Sensitive Land Mapping Inventory
• Community Engagement (household survey, focus groups, digital engagement, public meetings, etc.)
• Planning and Implementation Model
• A community-approved and Executive Council-adopted Comprehensive Plan
• Final report to the community documenting engagement opportunities and how their input was incorporated into the final document
## Proposed Timeline

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Bay Mills Indian Community

COMPREHENSIVE PLAN PROCESS

ROLES AND RESPONSIBILITIES

Bay Mills Indian Community Tribal Members

Community Stakeholders
ROLE: Provide Broad Array of Perspectives
RESPONSIBILITIES:
- Represent interests of various organizations and departments
- Encourage public participation

Comprehensive Plan Advisory Committee
ROLE: Lead Plan Development
RESPONSIBILITIES:
- Guide and monitor planning process
- Collect data for asset inventories
- Encourage public participation
- Review and edit plan

Executive Council
ROLE: Affirm and Adopt Plan
RESPONSIBILITIES:
- Support and oversee development of plan
- Promote planning process and encourage public participation
- Adopt final plan
- Oversee Implementation

Project Team:
Land Office and Facilitators
ROLE: Advise, Coordinate, Facilitate
RESPONSIBILITIES:
- Facilitate Advisory Committee meetings
- Coordinate and facilitate engagement opportunities
- Analyze and report findings back to Advisory Committee
- Draft planning document
- Provide status updates to Executive Council
Advisory Committee Roster

- Executive Council
- Tribal Manager
- CFO
- Bay Mills Business Holdings General Manager
- Bay Mills Gaming Authority General Manager
- Health Director
- Human Resources Director
- Biological Services Director
- Boys and Girls Club Director
- Conservation Committee Representative
- Public Safety Director
- Culture/History Department Representatives
- Transportation Planner
- Bay Mills Housing Authority Director
- BMPD Chief of Police
Content

Some words about traditions/culture
Acknowledgements
Table of Contents
Letter from Executive Council/President
Introduction
Summary of accomplishments since 1977 Comprehensive Plan
The Plan—What is it; purpose; how to use it; goals
Integration with other Tribal Plans
Planning and Implementation Model
Community Vision/Mission/Values
SOAR Analysis

History
Tribal Government

Foundational Documents
General Tribal Council
Executive Council
Organizational Structure

Natural Resources

Land Use
Existing Land Use and Zoning
Future Land Use Needs, Goals, Objectives
Future Land Use and Zoning
Sensitive Land Mapping Inventory

Demographics
Housing
Economic Development
Community Facilities and Services
Utilities and Transportation
Parks and Recreation
Education
Health
Legal System (law enforcement, Conservation, Legal)
Culture
Priority Goals
Project Funding
Implementation Plan/Work Plan Matrix
Sugar Island
Appendices

Inventory
Topography
Hydrology
Soil
Vegetation
Wildlife
Climate
Energy
Air Quality

Adopting Resolution
Land Use Data
Maps
Public Input- Meeting Notes, Survey
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Next Steps

- Asset Inventories/Base Data
- Set Recurring Meeting Time
1. Project Background and Description

A Comprehensive Plan is a long-term, guiding document that plans for future growth and development of a community. The comprehensive planning process seeks to engage all members of the community to create a shared vision of the future.

The first and only Bay Mills Indian Community Comprehensive Plan was adopted in 1977. Over the past 44 years, the Plan received no updates, and has not been consistently used as a guiding document. During this time, the Tribe has experienced significant community growth; therefore, the information provided in the 1977 Plan is no longer accurate. This can be seen in terms of land base (gained over 1,200 Trust acres), Tribal membership (gained over 1,600 members), Employment (gained 600 employees), and Unemployment Rate (a 50% decrease).

Given the amount of growth since the last comprehensive plan was adopted, and the unprecedented development currently occurring in BMIC, a new comprehensive plan should be developed and adopted to usher BMIC into the future.

2. Project Scope

At a November, 2021 Executive Council Working Session, the 1977 Plan Table of Contents was presented to Council, along with the recommended updates for the new plan. The table below details the proposed contents of the new plan, integrating key components from the 1977 Plan with contemporary plan components.
3. High-Level Overview

Executive Council approval to develop plan
- Council passes a Resolution to develop the 2022 Comprehensive Plan
- Executive Council establishes an Advisory Committee to oversee the planning process

Information Gathering
- Collect data and develop asset inventories coinciding with plan components
- Develop a webpage dedicated to the 2022 comprehensive plan hosted on the BMIC website
- Disseminate a household survey to BMIC residents

Vision/Goal Setting
- Conduct a SOAR/visioning activity with Advisory Committee and community members to understand BMIC’s strength, opportunities, aspirations, and results; and develop vision, mission, and values statements
- Additional engagement may include the following:
  - Host focus groups with key stakeholder groups; such as, Youth, Elders, Commercial Fishermen, Enterprise/Business Holding employees, Government employees, etc.
  - Attend planned community events and meetings to gather input from community members regarding priority goals, needs, future land use, etc.
  - Host public meetings to review documents and gather input
Plan Strategies: Draft and Review

- Using asset inventories and data collected from community engagement mechanisms, draft planning document and outline recommended strategies
- Provide draft to Executive Council and Advisory Committee for review
- Make draft document available to community for public review/comment

Finalize Plan

- Incorporate edits and public comments to create a final plan.

Council Adopts Plan

- Executive Council passes a Resolution to formally adopt the Comprehensive Plan

4. Deliverables

Deliverables for this Comprehensive Plan include:

- Establish an Advisory Committee
- Planning and Implementation Model
- Update community Vision/Mission/Values
- Update Organizational Chart
- Create Asset Inventories (Natural Resources, Land Use, Demographics, Housing, Economic Development, Community Facilities/Services, Utilities, Transportation, Parks & Rec, Education, Health, Legal System, Cultural Resources)
- Develop Current/Future Land Use and Zoning Map
- Establish a Sensitive Land Mapping Inventory
- Community Engagement (may include household survey, focus groups, planning pop-ins, digital engagement, etc.)
- A Council-adopted Comprehensive Plan
- Final report to the community documenting engagement opportunities and how their input was incorporated into the final document

5. Affected Parties

All facets of the community, including Executive Council, government operations, Enterprise, Business Holdings, Housing Authority, Bay Mills Community College, and community members will be engaged throughout this year-long planning process.

Executive Council, as the Tribe’s elected decision-making body, has the ability to influence decisions, halt a project, or make a project more effective. Executive Council’s role, then, will be to champion, support, and oversee the development of the plan, including establishing an Advisory Committee and delegating tasks. This body will ultimately fill the role of affirming and adopting the plan.

An Executive Council-established Advisory Committee should be established to oversee the planning process, including reviewing planning drafts, providing input on engagement strategy, collecting data, and helping to complete asset inventories. Recommended Advisory Committee members include:

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The Land Office’s role, under the supervision of the Tribal Manager, will be to advise, coordinate, and facilitate the planning process. This includes coordinating Advisory Committee meetings and engagement opportunities, analyzing and reporting findings to the Advisory Committee, and providing status updates to Council.

### 6. High-Level Timeline/Schedule

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**APPROVAL AND AUTHORITY TO PROCEED**

Executive Council approved the Comprehensive Plan at the January 10, 2022 Executive Council meeting.
Bay Mills Indian Community Tribal Members

Community Stakeholders
ROLE: Provide Broad Array of Perspectives
RESPONSIBILITIES:
• Represent interests of various organizations and departments
• Encourage public participation

Comprehensive Plan Advisory Committee
ROLE: Lead Plan Development
RESPONSIBILITIES:
• Guide and monitor planning process
• Collect data for asset inventories
• Encourage public participation
• Review and edit plan

Executive Council
ROLE: Affirm and Adopt Plan
RESPONSIBILITIES:
• Support and oversee development of plan
• Promote planning process and encourage public participation
• Adopt final plan
• Oversee implementation

Project Team:
Land Office and Facilitators
ROLE: Advise, Coordinate, Facilitate
RESPONSIBILITIES:
• Facilitate Advisory Committee meetings
• Coordinate and facilitate engagement opportunities
• Analyze and report findings back to Advisory Committee
• Draft planning document
• Provide status updates to Executive Council