



Bay Mills Indian Community

12140 West Lakeshore Dr.
Brimley, Michigan 49715
(906) 248-8100 Fax (906) 248-3283



Request for Quotes Site Engineering Plan for BMIC Materials Management Facility Brimley, Michigan November 2025

Bay Mills Indian Community (BMIC) is soliciting quotes from qualified firms to prepare a site engineering plan for the BMIC Materials Management Facility located at 12462 W. Plantation Rd., Brimley, MI. The resulting work will support site development, grading, drainage, utilities, and construction-ready documentation. This work supports the eventual construction of a Materials Management Facility. The pre-fabricated structure has been purchased and delivered. Information regarding the structure is included in the attachments.

Contractors must evaluate the potential for use of reclaimed locally available fill materials to reduce project cost and environmental impact. These materials include stone, sand, recycled drain field and construction fill, concrete and asphalt rubble and are located approximately ½ mile from the project site.

Site Information:

The site has been cleared of trees and is surrounded by Bay Mills Reservation Land on three sides. Adjacent buildings, driveways and parking areas belong to entities associated with Bay Mills Indian Community. The utilities and culverts referenced below are in close proximity to the site.

Scope of Work:

The selected contractor shall provide, at minimum, the following services:

A. Topographic Survey

- Boundary/right-of-way and Plantation Road setback information.
- Site approaches from Plantation Rd.
- Utilities and associated site equipment. Utilities will be located as observed on site and in conjunction with drawings provided.
- All buildings and building corners within the site limits.
- Ground elevations across the site to produce 1-foot contours.
- Site drainage features, including associated culverts.
- Fences, retaining walls, hard surface driveways, parking, walkways, manholes and services.
- Other above ground features observed at time of survey.
- Establish project benchmarks (NAVD88 / NAD83) to support construction.

- Provide digital deliverables (PDF and AutoCAD).

B. Site Engineering & Civil Plan Development

Preparation of a complete civil site plan package including:

- Existing-site prep.
- Proposed site layout.
- Proposed grading & paving.
- Building aprons and approaches.
- Proposed stormwater management.
- Proposed utility routing, including electric, gas, water, and sanitary sewer.
- Proposed soil erosion control plan and details.
- Site plan details.
- Site stabilization.
- Stakeholder site visit and virtual meetings.
- Evaluation of BMIC-sourced fill materials for suitability in grading and site stabilization uses.

C. Bid-Phase Support

- Conduct contractor site-walk.
- Respond to bidder questions.
- Provide minor revisions based on feedback.

D. Construction Support

- Shop drawing review.
- Response to RFIs.

Deliverables:

- Full civil engineering plan set (PDF + CAD).
- Stormwater calculations and supporting documents.
- Final grading model with material and compaction details, incorporating local fill recommendations where suitable.
- Technical memorandum summarizing fill material evaluations.

Quote Requirements:

- Schedule of values for all work.
- Proposed schedule for survey, design, and deliverables.
- Summary of relevant experience with similar facility or tribal projects.
- Identification of key personnel.
- Confirmation of ability to incorporate local fill material assessments.

Submission Instructions:

Quotes for this project must be submitted by Friday, December 19, 2025 by 12:00 pm (noon) EST.

Quotes may be sent to or dropped off at BMIC Ogimaag Gamig (Administration) Building, located at 12140 W. Lakeshore Drive, Brimley, MI 49715, attention Jennifer Satchell, or email quotes to jmsatchell@baymills.org. Quotes received after the deadline will not be accepted. Contact Jennifer Satchell via email jmsatchell@baymills.org or at (906) 248-8655 with any questions regarding any of the requirements outlined in the scope of work.



Attachments:

Available here:

<https://drive.google.com/drive/folders/1XDGFjNQq07ddTm825z6Wmk9zBlsDZLf1?usp=sharing>

- Geotechnical Report for the project site
- Foundation Plan
- Permit drawings for structure
- Erection drawings for structure
- Anchor bolt plans for structure