



# Bay Mills Indian Community

## Chromebook Loan Agreement



### Program Summary

The Bay Mills Indian Community Higher Education Department has initiated a program to assist Bay Mills tribal members who are in need of a laptop for their schoolwork for grades K – 12. This program will loan a Google Chromebook and charger that is in good working order to students. It is the Student/Parent or Guardian's responsibility to care for the equipment and ensure that it is used responsibly and for educational purposes only.

### Eligibility Requirements

- The student must be a Bay Mills tribal member and actively enrolled in a local EUP school in grades K-12. The Chromebook and charger are on loan and remain the property of the Bay Mills Indian Community.
- The Chromebook is being loaned to the student and is to be used for educational purposes only for the academic school year.
- The care and maintenance of the Chromebook and charger are the responsibility of the student and parent/guardian while in their care.
- The student and/or parent/guardian shall be the exclusive user of this device and shall not grant access to any other individuals.
- Chromebooks and chargers must be returned to Shannon Belk in Tribal Administration at the end of the school year, and need to be returned in good condition. There will be a fee assessed if the Chromebook and charger are broken, lost or damaged.
- Bay Mills Indian Community may charge a late fee and/or take disciplinary measures if the Chromebook and charger are not returned in a timely manner at the end of the school year.
- Student/Parent-Guardian may not install or use any software other than software owned or approved by Bay Mills Indian Community.
- Identification and inventory labels/tags have been placed on the Chromebook. These labels/tags are not to be removed or modified.

The Student/Parent/Guardian acknowledges and agrees that his/her use of the Chromebook is a privilege and that this agreement acknowledges his/her responsibility to protect and safeguard the Chromebook and to return it in the same good condition and repair as they received it.

Failure to follow the terms of the agreement may result in termination of the student from the borrowing program for future school years.

***Please initial:***

I agree to the following specific expectations (please initial each line):

\_\_\_\_\_ I have read and understand this loan agreement and agree to abide by the terms and conditions listed above.

\_\_\_\_\_ I will keep my Chromebook in good working condition, making every effort to avoid unnecessary damage.

\_\_\_\_\_ I will use my Chromebook responsibly and productively.

**SECTION 1. MEMBER INFORMATION**

Student Name (please print): \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Tribal ID# \_\_\_\_\_

Parent's Name (please print): \_\_\_\_\_

**SECTION 2. CONTACT INFORMATION**

Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Certifications and Authorizations:**

I agree to the Chromebook Loan Agreement

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

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**Office Use Only:**

Chromebook Model \_\_\_\_\_ Serial Number \_\_\_\_\_

ID # \_\_\_\_\_ Date Issued \_\_\_\_\_

Staff Sign of Return \_\_\_\_\_ Date Returned \_\_\_\_\_