Gnoolzhekaaning, *Place of the Pike*,
or Bay Mills Indian Community
Tribal Community Response Plan
Missing or Murdered Individuals
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This plan and its appendices will be reviewed annually to ensure that it continues to meet the needs of the Bay Mills Indian Community. The annual submission will be presented to the Executive Council at the first meeting of May of each year to commemorate Missing and Murdered Indigenous Persons Month. A training is recommended to occur after the annual approval.
Mission and Purpose Statement

MISSION STATEMENT

This Tribal Community Response Plan (TCRP) for Missing Persons Cases provides guides tailored to the specific needs, resources and culture of the Gnoozhekaaning, Place of the Pike, or Bay Mills Indian Community, to utilize when responding to missing and murdered persons cases.


PURPOSE STATEMENT

Tribal governments and American Indian and Alaskan Native (AIAN) organizations have serious and legitimate concerns of missing and murdered members of tribal communities. In response, in November of 2019, by Executive Order, President Trump established a task force on missing and murdered AIAN persons, and Attorney General William P. Barr launched a national initiative to address missing and murdered indigenous persons (MMIP). In addition, in October of 2020, President Trump signed Savanna’s Act into law. All three responses include direction to develop guidelines or protocols to apply to, address, or respond to missing AIAN person cases.

Informed by initial input from tribal leaders, tribal law enforcement and other community members, experts from the Departments of Justice, with assistance from the Department of Interior and other federal government components, created a draft guide to help develop the following four parts of a TCRP:

- Law Enforcement Agency Guidelines for Missing Persons Cases;
- Victim Services Guidelines for Missing Persons Cases;
- Media & Public Communications Guidelines for Missing Persons Cases; and
- Community Outreach Guidelines for Missing Persons Cases.

Within certain timeframes, Savanna’s Act requires the Attorney General to direct U. S. Attorneys to develop guidelines to respond to cases of missing or murdered AIAN persons.

Bay Mills Indian Community, as one of the first pilot project teams in the nation, collaborated with the Department of Justice, assisted primarily by Michigan MMIP Coordinator Joel Postma, through the use of the draft guides, to establish our TCRP. This document has been tailored to the specific needs of the Bay Mills Indian Community. Bay Mills Indian Community takes great pride in developing a guide that will be used by tribal governments and U. S. Attorneys’ Offices, working with other partners, to develop TCRPs for tribal communities nationwide.

Approved by Tribal Council 5/8/2022
Law Enforcement Response Plan

PURPOSE

Bay Mills Police Department will give cases involving a missing person high priority by responding to take the report, initiating a search if necessary, and quickly entering the information into the appropriate local, state, and NCIC law enforcement databases. This will also establish responsibilities regarding Bay Mills Police Department’s response to reports of missing persons. There is no formal waiting period required before the officer will accept a missing person report.

GENERAL INFORMATION

The manner in which missing person cases are initially handled, and the speed with which pertinent information is distributed to local officers and area law enforcement agencies is critical to the successful outcome of the case.

- Officers will conduct proper investigations, prepare necessary reports, and request appropriate state and NCIC computer entries. All entries for missing persons shall meet the FBI, CJIS AND NCIC missing person criteria.
- Officers will notify local FBI agent as soon as a missing-person case is reported/confirmed.
- Dispatchers will expedite entering missing person information into the appropriate database and ensure that the entry contains accurate and complete information.

The following definitions apply:

- **Adult**: any person aged 18 years or older.
- **Amber Alert**: a public notification system used to broadcast information about abducted children, aged 17 years of younger, as described in 34 U.S.C. § 20501 et seq.
- **Ashanti Alert**: a public notification system used to broadcast information about missing adults, age 18 to 75 years, as described in 34 U.S.C. § 21901 et seq.
- **At-Risk Missing Person**: a missing person aged 18 years or older for whom there is a reasonable concern for his or her safety, or for whom one or more of the risk factors listed below (see ‘Risk Factors’) is present.
- **Endangered Runaway**: a missing child older than age 12 but younger than 18, where credible information exists that the child has left parents or legal guardians without permission and for whom there is a reasonable concern for his or her safety, or for whom one or more of the risk factors listed below (see ‘Risk Factors’) is present.
- **Indian Country**: as defined by 18 U.S.C. § 1151, this includes (a) all land within the boundaries of an Indian reservation, (b) all dependent Indian communities within U.S. borders, and (c) all Indian allotments held in trust or restricted fee by the U.S.
- **Indian Tribe**: a federally recognized Indian Tribe or a Native village, Regional Corporation, or Village Corporation (as defined in the Alaska Native Claims Settlement Act or Alaska Native tribal consortium listed as eligible to receive BIA services. (43 U.S.C. § 1602)).
- **Law Enforcement Agency**: a federal, tribal, state or local law enforcement agency.

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1 43 U.S.C. § 1602

Approved by Tribal Council 5/8/2022
• **Missing Adult**: an individual who—
  o Is older than the age for which an AMBER Alert may be issued in the state or tribal territory where the individual is identified as missing;
  o Is identified by law enforcement as missing; and
  o Meets the requirements to be designated as a missing adult, as determined by the state or tribal territory where the individual is identified as missing.¹
  o For purposes of Bay Mills Indian Community, a missing adult is any person over age 18 whose whereabouts are unknown without an reasonable explanation or in circumstances that cause reasonable concerns for their safety or wellbeing.
• **Missing Child**: any individual younger than age 18 whose whereabouts are unknown to the individual’s parent or guardian.³
• **Risk Factors**: Risk factors for missing persons, such as endangered runaways or at-risk missing persons, can include one or more of the following circumstances:
  o Being out of the zone of safety for their age and developmental stage
  o Having physical, mental, behavioral or cognitive challenges or disabilities
  o Being drug dependent, including prescribed medication and/or illegal substances, and the dependency is potentially life-threatening
  o Being in a life-threatening situation (e.g., suicidal ideation, experienced past threats or acts of violence)
  o Being in the company of others who could endanger their welfare
  o Being absent in a way inconsistent with established patterns of behavior and the deviation cannot be readily explained
  o Being in a situation causing a reasonable person to conclude the person should be considered at risk (e.g., commercial fishing, hunting, gathering, traditional cultural practices in remote locations and adverse weather events)
• **Silver Alert**: a public notification system used to broadcast information about missing persons, especially senior citizens and Tribal elders with Alzheimer's disease, dementia, or other mental disabilities, to help locate them.

<table>
<thead>
<tr>
<th>Jurisdiction in Indian Country</th>
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<td>Identity of Alleged Defendant</td>
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¹ 34 U.S.C. § 21901(7).
³ 34 U.S.C. § 11292(1).
Victim Services Response Plan

Vision:

We envision giving immediate family of a missing or murdered indigenous person(s) an understanding of the investigative process, resources, and emotional support during their time of need. They matter and their voices matter.

Mission Statement:

We will provide a collaborative approach to ensuring families’ needs are met with understanding, sensitivity, and trauma centered care while keeping Native American cultural values in mind.

When a person(s) is reported missing within the exterior boundaries of Bay Mills Indian Community and an investigation is started; the Bay Mills Police Department informs the Victim Services Coordinator (VSC) or their designee; the Coordinator or their designee will initiate the Victim Services Response Team (VSRT).

Definitions:

For the purpose of this policy, the following terms will be defined as followed:

- Victim Services Coordinator (VSC) – Person responsible for overseeing the Victim Services Team
- Victim Services Response Team (VSRT) – Those working under the VSC
- Point of Contact (POC) – Person responsible for assisting victims and families for a designated service
- Central Meet Location (CML) – Central meeting place for immediate family members and the VSRT

Victim Services Response Team (VSRT)

The Victim Services Team is comprised of Victim Service Providers such as a Family & Support Liaison, Law Enforcement Liaison and Cultural Specialist Liaison. Each member of the VSRT will be trained in providing care through a trauma informed approach, emotional support, and assess needs through victim centered standards.

Approved by Tribal Council 5/8/2022
The VSRT will work to ensure that all victim family interaction occurs in a victim centered manner by assessing the needs and concerns of the families and delivering services in a compassionate and non-judgmental manner.

The VSRT will assist investigators in their interactions with families so that victims can be provided information, heard, and made to feel safe.

The VSRT will seek to reduce the system impacts that can cause trauma to families while supporting the needs of victim families. This will be accomplished by listening, providing support, managing expectations, planning and sharing information with families with honesty and respect.

The VSRT will work to ensure that all victim family contact occurs in a culturally appropriate way incorporating the background, belief system, family structure, history, language, and customs of the family.

The VSRT will work collaboratively both with members of the Tribal Community Response Plan along with Bay Mills Social Services, medical and behavioral health providers, the FBI victim specialists, prosecutor’s offices or U.S. Attorneys (including USAO victim specialists), and other appropriate agencies. The VSRT can assist these entities with understanding the victimology, vulnerability, and historical context of the victim and their family.

The VSRT will serve as a systems-based Victim Services Program (VSP). As a system-based program there will be limited confidentiality between the team members and the victim and their family. All discoverable information including statements, text, email and social media communications provided to the VSRT will be provided to the investigative agency. The VSRT will encourage collaboration with community-based VSPs recognizing that this collaboration may require a victim’s advocate to provide information to law enforcement about any exculpatory or inculpatory statements made by the victim to the advocate. If a community-based VSP will be engaged to assist the family, the VSRT will ensure that appropriate releases for the sharing of information to assist the investigation are executed.

**Initiating Victim Services Response Team (VSRT)**

**Establishing Points of Contact (POC)**

Victim Service Coordinator will assign points of contact for the following areas:

- **Family & Support Liaison**
  Will be the main support person(s) for immediate family of the victim. They will offer comfort, listening, and coordination between other points of contact on the VSRT. They will disseminate informational packets to the family of the victim.

- **Law Enforcement Liaison**
  Will relay important updates from LE to the VSRT as well as the family. They will also update the LE agencies working on the case of any vital information relevant to the case provided by the family or friends of the victim. The LE will also coordinate with the Family & Support Liaison.

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• **Cultural Specialist Liaison**
  The Cultural Specialist Liaison can offer spiritual guidance, prayer, fire, story-telling and or any other traditional practices requested by the family.

Each point of contact (POC) name and number will be disbursed by the VSC or their designee amongst all Victim Services Response Team members and Law Enforcement currently involved in the investigation. The list will also be written on a board inside the Central Meet Location (CML).

Educating Victim Families.

The VSC or their designee will meet with the victim family as early as possible to explain the roles and duties of the VSRT and the law enforcement agency responsible for the investigation. At this meeting, the VSC will educate the family about the limits of confidentiality and how the VSC will be sharing information with law enforcement. The VSC will gather information about the victim along with past trauma history or involvement with social services or behavioral health providers. The VSC should also establish the legal next-of-kin and determine how the family desires to receive updates as they become available.

**Services Provided by VST:**

- Transportation
- Engagement Activities (for at home & CML, ex. crafts, coloring, painting, sharing stories)
  This POC would help with coordinating activities at the CML or activities for children to keep occupied at their temp stay locations.
- Crisis Counseling
- Case Updates
- Coordination with Community Response Team and outside agencies
- Emergency Housing Assistance

**Central Meet Location**

A distinct CML will be identified for immediate family and the VSRT. This CML will be separate from the CML used by community members and volunteers. If necessary, because of family circumstances, a second CML for family use may be established. The location will be chosen based on availability.

**Informational Packets & Dissemination**

Informational packets will be given out to immediate family who have been identified as emergency contacts. The Family & Support Liaison will be responsible for disseminating the
informational packets. These packets will include forms that may be filled out and returned to the Family & Support Liaison. It will ensure we have the most up to date information to provide the immediate family involved with any case update information when it becomes available. The Family & Support Liaison should encourage completion of forms in a timely manner to assist the VSC in providing contact to the appropriate family members. The packet will include:

- Immediate Family Contact Form
- Temporary stay location (If applicable, ex. hotel, staying with other family/friend)
- Will include contact information for cultural/spiritual guidance and/or counseling services in the area
- VSRT Contact List
- List of local eateries, lodging facilities, medical facilities, and traditional services locations

**Documentation/Files on Missing Person**

Each POC will follow their own internal departmental record retention policy.

**Missing Person(s) Identified Safely**

The VSRT will continue to provide support to immediate family as needed. A Victim Advocate will be assigned by the VSC or their designee to work one on one with the person who has been found safely to assess their needs. The VSC or their designee will provide the following services to the victim and their family:

- Providing transportation and support during any medical examination or forensic examination necessary
- Identifying resources to assist with travel, if necessary for return to the community, and emotional support upon return
- Continue to monitor the needs and provide additional community resources throughout the next stages of the investigation and, if possible, prosecution
- Assist the victim and their family in protecting their privacy needs including, if desired, assistance in relocating
- If a criminal prosecution occurs, providing ongoing assistance through the criminal process

**Missing Person(s) Identified Deceased**

After the investigating agency notifies the emergency contact(s) and next of kin of the deceased, the VSRT will assist the investigating agency with any other immediate family notifications. The VSRT will continue to offer support to the immediate family of the deceased.

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The Family & Support Liaison will start to work one on one with emergency contact(s) and coordinating between the other liaisons of the VSRT to lessen their stress and grief.

The Family & Support Liaison will work with the emergency contact(s) of the deceased with:

- Providing support during interviews of family members with law enforcement
- Providing support if family member is asked to provide identification of the victim
- Funeral arrangements, including the return of the victim from an outside jurisdiction
- Coordination of traditional services (if applicable)
- Coordination with Investigating Agency
- Information on grief counseling
- Any other areas of need

Missing Person(s) Turns Cold Case

After notification from investigating agency that the team’s efforts have been unsuccessful thus far in locating the missing person(s) the Law Enforcement Liaison will brief the immediate family on the status of the case going forward. Immediate family will be given the contact information on the investigating agency. The VSC or designee will determine how the family would prefer to be contacted and will document that preference for future reference.

The VSC will have contact with immediate family no less than twice per year while the case remains open. Other contacts should be considered during key periods of the investigation such as:

- Birthdate of the victim and anniversary of the disappearance
- Any changes in the contact person for the VSRT or the law enforcement agency investigating the incident
- Updates on any changes in the case status, such as when remains have been found that are determined not to be the victim or implementation of a new investigative stage
Community Response Plan

Vision:
The MMIP Community Response Team will be readily available to help provide needed resources and support to law enforcement, victim services and the community.

Mission Statement:
We will provide a collaborative approach in ensuring Law Enforcement, Victim Services and community needs are met with understanding, sensitivity and in a timely manner while keeping Native American cultural values in mind.

When a person(s) is reported missing within the exterior boundaries of Bay Mills Indian Community and an investigation is started, the Bay Mills Police Department will inform the Community Response Coordinator (CRC) or their designee; the Coordinator or their designee will initiate the Community Response Team (CRT). This plan will be reviewed on a yearly basis.

Definitions:
For the purpose of this policy, the following terms will be defined as followed:

- **Community Response Coordinator (CRC)** – Person responsible for overseeing the Community Response Team
- **Community Response Team (CRT)** – Those working under the Community Response Coordinator
- **Point of Contact (POC)** – Person responsible for providing Law Enforcement, Victim Services and the community a designated service
- **Volunteer Central Meet Location (VCML)** – Central meeting place for community members and volunteers

Community Response Team (CRT)
The Community Response Team is comprised of community members and staff such as a Law Enforcement Liaison, Volunteer Coordinator Liaison, Meal and Shelter Liaison, Community Resources Liaison and Behavioral Health Services Liaison. Each member of the CRT has been trained in providing or planning specific services to meet the needs of law enforcement, victim services and the community.
Initiating Community Response Team (CRT)

Establishing Points of Contact (POC)

Community Response Coordinator will assign points of contact for the following areas:

- **Law Enforcement Liaison**
  Will relay important updates from the investigating agency to the CRT, as well as the community volunteers as needed. The Law Enforcement Liaison will also update the investigating agencies working on the case of any vital information they receive from family, friends, community members and volunteers.

- **Volunteer Coordinator Liaison**
  Will be the main person organizing volunteer groups for law enforcement. Once specific information is given from law enforcement on their needs, this individual will work to provide those resources in a timely manner.

- **Meal and Shelter Liaison**
  The Meal and Shelter Liaison will have a list of volunteer community members that have been identified to cook meals to feed volunteers that are utilizing the Volunteer Central Meet Location (VCML). The Meal and Shelter Liaison will also work with the Victim Services Response Team to ensure the food and shelter needs of the immediate family member are met.

- **Community Resources Liaison**
  This individual will assess the needs of Law Enforcement, Victim Services and the community, and will work with the CRC to bring in internal and external resources as needed that will benefit the above groups.

- **Behavioral Health Services Liaison**
  Behavioral Health staff will provide crisis counseling as needed to meet the needs of Law Enforcement, Victim Services and the community.

Each point of contact (POC) name and number will be disbursed by the CRC or their designee amongst all Community Response team members and Law Enforcement currently involved in the investigation. A contact list will also be written on a board inside the Volunteer Central Meet Location (VCML).

Volunteer Central Meet Location (VCML)

A Volunteer Central Meet Location will be identified and communicated to the rest of the CRT through the Community Response Coordinator. The location will be chosen from what is available. The location should have an open space, tables and chairs available, restrooms, and a
kitchen if at all possible. The VCML will be utilized for volunteers to be able to get case updates, counseling services, temporary shelter and meals.

**Documentation/Files on Service Provided**

Each POC will follow their own internal departmental record retention policy.

**Missing Person(s) Identified Safely**

If a person is safely found, the CRT will continue to provide needed resources to Law Enforcement and Victim Services for as long as they need.

**Missing Person(s) Identified Deceased**

After the investigating agency notifies the emergency contact(s) and next of kin of the deceased, the CRT will assist the investigating agency with notifying the volunteers working with the CRT. The CRT will continue to provide support to the community as needed (i.e. crisis counseling).

**Missing Person(s) Turns Cold Case**

After notification from the investigating agency that the team’s efforts have been unsuccessful thus far in locating the missing person(s), the investigating agency will brief the volunteers after the emergency contact and/or family has been notified.
Media and Public Communications Response Plan

PREVENTION

The Media and Public Communications Team (MPCT) will utilize public awareness tactics such as Public Service Announcements (PSA), social media, public outreach & training to bring awareness of the issue. Law enforcement will coordinate with the Media and Public Communications Team to share information and create trust within the community, subject to applicable court rules, orders, and law-enforcement agency policies.

REPORTING

The Media and Public Communications Team will respond to initial reports of missing persons in the following ways:

- Make an initial statement including clarification of whether there is a public threat
- Coordinate communications with all agencies and stakeholders, as appropriate
- Create and distribute missing persons posters
- Utilize the Amber Alert or similar electronic notification systems where available
- Establish a Joint Information Center

The Media and Public Communications Team will provide local media outlets with the following information:

- Recent picture
- Name
- Age
- Attire
- Distinct characteristics (i.e. piercings, tattoos, etc.)
- Tip line information
- Location of where the missing person was last seen

The Media and Public Communications Team will undertake any necessary steps to protect victim privacy rights and due process rights of potential defendants along with the privacy of witnesses. It is imperative that sensitive law enforcement information, sources, and methods are protected. Do not share the missing person’s associates/relationships.
INVESTIGATION/SEARCH

The Media and Public Communications Team will continue to provide updated information during the investigation and search phase of a missing person case.

- Hold press conferences and issue press releases as new information becomes available
- Coordinate with the lead law enforcement agency and the Victim Services Response Team
- Appoint a primary public information officer and/or media coordinator and inform partners of the same
- Establish or publicize a tip line or social media page for public reporting

The Media and Public Communications Team will provide local media outlets with the following information:

- Provide contact information for the lead agency’s chief of police and/or public relations officer
- Provide updates to timeline of missing person’s last known activities and steps take to find the person
- Reiterate information of the missing person and the tip line information

RESCUE/RECOVERY

The Media and Public Communications Team will assist in the announcement of the rescue or recovery of the missing person.

- The Media and Public Communications Team will coordinate with the lead agency to allow the agency to announce the rescue or recovery
- If federal charges are possible, the US Attorney’s office should be consulted before any statement and will be invited to join in for any press conference in order to indicate that the investigation remains ongoing
- Reassure the community and account, as needed, for law enforcement actions
- Recognize law enforcement agency and public assistance that was provided to the investigation
- As needed, express sympathy and condolences to the victim and/or the victim’s family

If no criminal charges are likely, based on the circumstances, an update should be provided with general information keeping in mind the privacy rights of the victim. If criminal charges are possible, only minimal information should be shared in order to protect the prosecution of the alleged perpetrator.
SEEKING JUSTICE

The Media and Public Communications Team will assist in the periodic updates related to the prosecution of an alleged perpetrator.

- The Media and Public Communications Team may assist the lead prosecution agency in the announcement of any charges at the time of charging, conviction, or sentencing
- The Media and Public Communications Team will recognize the efforts of law enforcement and any public assistance that was provided to the investigation

The Media and Public Communications Team will strive to ensure that any information released will not prejudice a defendant through pretrial publicity or that will otherwise jeopardize the witnesses and victim’s right to privacy or the defendant’s due process rights. Protection of sensitive law enforcement information, sources, and methods is of the utmost importance.

The Media and Public Communications Team will provide local media outlets with the following information:

- If charges have not yet been issued, the release to the media should focus on the existence of an investigation to ease the public’s concern
- If prosecution is possible, a referral to the appropriate jurisdiction and law enforcement agency for information is appropriate
APPENDICES
Bay Mills Police Department Missing Person Checklist*

| □ Activate body camera or vehicle mounted camera, if circumstances and policy allow. |
| □ Interview person(s) who made the initial report. |
| □ Confirm the person is in fact missing (check jail, hospital). |
| □ Identify the circumstances of the missing episode. |
| □ Determine when, where, and by whom the missing person was last seen. |
| □ Interview the individuals who last had contact with the missing person. |
| □ Complete the Bay Mills Missing Person Worksheet and note if special circumstances apply (Amber Alert, Silver Alter, etc.). |
| □ Notify your supervisor and the detective branch (if applicable) |
| □ Notify local FBI agent (cell phone) |
| □ Secure recent photos/videos of the missing person and the alleged abductor. |
| □ Contact Chippewa County Central Dispatch IMMEDIATELY to ensure that the information about a suspected missing person is entered into LEIN. If information about a potential abductor is available, ensure it is entered into the NCIC Wanted Person File. Ensure the entry includes a Person Abduction (CA) flag if appropriate. |
| □ Request Central Dispatch release information for broadcast updates. |
| □ Contact Bay Mills Chief of Police to update Chief on investigation and circumstances. |
| □ Determine need for external, rapid deployment support from FBI or other local agency. |
| □ Brief and update all additional responding personnel. |
| Consult with applicable prosecutor regarding planned searches/seizures, including search warrant review, and whether to seal/protect scene and area of the person’s home. |
| □ Obtain and note consent to search home or building where the incident took place. Obtain warrant if consent is not obtained. |
| □ Conduct an immediate and thorough search of the missing person’s home, even if they went missing from a different location. If available call in K-9 unit to assist. |
| □ Inquire if the person has access to the internet and evaluate need to review social media or other online activity. Obtain and preserve electronic devices. |
| □ Identify and separately interview everyone at the scene. If possible record interviews on body camera. Note name, address, and phone numbers for each person interviewed. |
| □ Ensure that interviews determine the individual’s relationship to the missing person, information they may have surrounding the missing episode, when and where they last saw the missing person, and what they believe happened. |
| □ Obtain names/addresses/phone numbers of the person’s friends/associates and other relatives and friends. |
| □ Determine if any suspicious activity or people were seen in the area including people who seem out-of-place including review of SOR registries. |
| □ Seal/protect scene and area of the person’s home. |
| □ Evaluate the contents and appearance of the person’s room/residence. |
| □ Collect items that could assist in DNA analysis including hair brush, toothbrush, undergarments. |
| □ Collect items that could contain the missing person’s fingerprints, footprints, or teeth impressions. |
| □ Determine if any of the person’s personal items are missing, if possible photograph/take videos of these areas. |
| □ Collect any personal documents such as banking statements and credit card statements as well as bank card information. |
| □ Collect written materials such as journals. |
| □ Ascertain if the person has a cellphone or other electronic communication device and obtain records of recent use. Make note of the cell phone provider. |
| □ Extend the search to the surrounding areas and vehicles, including those abandoned, and other places of concealment nearby. |
| □ Treat areas of interest as potential crime scenes including all areas where the person may have been or was going to be located. |
| □ Determine if there are any surveillance or security cameras in the area that may have captured video. |
| □ Interview friends/family members who were not at scene to determine when they last had contact with the missing person, whether they had complained about being approached by anyone, their social networking accounts and user names, if the person has mentioned meeting anyone online. |
| □ Update information on potential abductor to ensure that the NCIC Wanted Person File is accurate and ensure that a Person Abduction (CA) flag is made if appropriate. |
| □ Ensure that relevant missing person information is provided to media working group to facilitate missing persons fliers being created and distributed. |

*Each incident is to be assessed on a case-by-case basis. This list is provided as a resource to outline various options, tools, and strategies. Not every option will be applicable in every case. Use your judgment and consult with your supervisors.
APPENDIX
2
CONSENT TO SEARCH WARNING

I would like your permission to search your:

__________________________________________________, but I hereby advise you that:

1. You have the right to refuse to allow me to search your:

__________________________________________________

2. Any evidence of criminal conduct that I find may be used against you in a court of law.

WAIVER

Date and time:____________________________________________

Signature:___________________________________________________

Officer advising rights:_____________________________________
Bay Mills Police Department

Incident No:______________

Missing Person File

Caution and Medical Conditions:

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Has the missing person ever donated blood? (MIS):
- ☐ Yes
- ☐ No

Blood Type:
- ☐ A Positive (APOS)
- ☐ A Negative (ANEG)
- ☐ A Unknown (AUNK)
- ☐ B Positive (BPOS)
- ☐ B Negative (BNEG)
- ☐ B Unknown (BUNK)
- ☐ AB Positive (ABPOS)
- ☐ AB Negative (ABNEG)
- ☐ AB Unknown (ABUNK)
- ☐ O Positive (OPOS)
- ☐ O Negative (ONEG)
- ☐ O Unknown (OUNK)

Circumcised:
- ☐ Was (C)
- ☐ Was Not (N)
- ☐ Unknown (U)

Footprints available:
- ☐ Yes
- ☐ No

Body X-Rays:
- ☐ Full (F)
- ☐ Partial (P)
- ☐ None (N)

Does the missing person have corrected vision:
- ☐ No
- ☐ Yes
- ☐ Glasses
- ☐ Contact Lenses

Corrective Vision Prescription:

Jewelry Type:

DNA Profile Indicator:
- ☐ Yes (Y)
- ☐ No (N)

Jewelry Description:

DNA Location:

Complainant’s Name:

Complainant’s Telephone Number:

Complainant’s Address:

Relationship to Missing Person:

Missing Person’s Occupation:

Missing Person’s Address:

Close Friends/Relatives:

Places Missing Person Frequented:

Possible Destination:

Any Additional Information:
APPENDIX

4
# Bay Mills Indian Community

**Police Department**  
**Missing Persons Worksheet**

## DEPARTMENT INFORMATION

<table>
<thead>
<tr>
<th>Agency Name:</th>
<th>Officer Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency ORI:</td>
<td>Date of Entry:</td>
</tr>
<tr>
<td>Agency OCA:</td>
<td>Date of Last Contact:</td>
</tr>
</tbody>
</table>

## Missing Type:
- [ ] Runaway Juv.
- [ ] Disabled
- [ ] Involuntary
- [ ] Endangered
- [ ] Disaster Victim
- [ ] Other

## MISSING PERSON INFORMATION

<table>
<thead>
<tr>
<th>Name (L/F/M)</th>
<th>Address:</th>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Height:</td>
<td>Weight:</td>
<td>Hair:</td>
<td>Eyes:</td>
<td></td>
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<tr>
<td>Date of Emancipation:</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Scars/Marks/Tattoos:</td>
<td></td>
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<table>
<thead>
<tr>
<th>Fingerprints:</th>
<th>POB:</th>
<th>SSN:</th>
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<tbody>
<tr>
<td>FBI:</td>
<td>SID:</td>
<td>PRN:</td>
</tr>
<tr>
<td>Alias:</td>
<td>Caution:</td>
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## PICKUP INFORMATION

<table>
<thead>
<tr>
<th>Extradite:</th>
<th>P/U Radius:</th>
<th>Broadcast:</th>
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## VEHICLE INFORMATION

<table>
<thead>
<tr>
<th>Reg.:</th>
<th>State:</th>
<th>Year:</th>
<th>Type:</th>
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<tbody>
<tr>
<td>VIN:</td>
<td>Make:</td>
<td>Model:</td>
<td>Color:</td>
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<tr>
<td>Year:</td>
<td>Style:</td>
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## LEIN ENTRY

<table>
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<tr>
<th>Entered by:</th>
<th>Second Party Check:</th>
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<tbody>
<tr>
<td>NIC:</td>
<td>SYSIDNO:</td>
</tr>
</tbody>
</table>
APPENDIX

5
EMERGENCY CONTACTS IN EUP:

**LAW ENFORCEMENT/DISPATCH**

**Bay Mills Police Department**
Phone: 906-248-3244
POC: Ronald Carrick (Chief)

**Central Dispatch**
Phone: 906-495-3312
POC: Greg Postma (Director)

**Chippewa County Sheriff’s Department**
Phone: 906-635-6355
POC: Mike Bitnar (Sheriff)

**Coast Guard**
Phone: 906-635-3228
POC: Anthony Jones (Captain)

**Customs/Border Patrol**
Phone: 906-632-3383
800-537-3220
POC: Andrew Halonen

**FBI/US Attorney’s Office**
Phone: 906-226-2058
POC: Rich Grout

**Kinross District Police Department**
Phone: 906-495-5889
POC: Joe Micolo (Chief)

**Mackinac Sheriff’s Department**
Phone: 906-643-1911
POC: Edward Wilk (Sheriff)

**Michigan State Police Post 82**
**Sault Ste. Marie**
Phone: 906-632-2217
POC: Rob Allen (Post Commander)

**Michigan State Police Post 83**
**St. Ignace**
Phone: 906-643-7582
POC: John Schneider (Post Comm.)

**Sault City Police**
Phone: 906-632-3344
POC: Wesley Bierling (Chief)

**Sault Tribe Police Department**
Phone: 906-635-6065 (SSM)
906-643-7210 (St. Ignace)
906-341-8317 (Manistique)
POC: Robert Marchand (Chief)

**St. Ignace Police Department**
Phone: 906-643-6077
POC: Kevin James (Chief)

**BRIDGE AUTHORITY/CANADIAN SERVICES**

**Mackinac Bridge Authority**
Phone: 906-643-7600
POC: Operations Officer

**Royal Canadian Mounted Police**
Phone: 705-941-7267
800-387-0020 (dispatch)
POC: Michael Fenchak

**International Bridge Authority (US/Canada)**
Phone: 906-635-5255 (US)
705-942-4345 (CA)
POC: On-duty Supervisor

**Ontario Provincial Police**
Phone: 888-310-1122
POC: Manuel Burns (Commander)
Anishinabek Police Services Garden River
Phone: 705-946-4196
POC: Chris Thibodeau (Commander)

Sault Ste. Marie Police Service
Phone: 705-949-6300
POC: Hugh Stevenson (Chief)

AIR ASSISTANCE

Chippewa County International Airport
Phone: 906-495-5631
POC: Tami Beseau

Sanderson Field Municipal Airport
Phone: 906-635-0252
POC: David Waite

FIRE DEPARTMENTS

Bay Mills Fire Department
Phone: 906-437-5437
POC: Dan Wilcox

Raber Twp Fire Department
Phone: 906-297-5911
POC: Bruce Johnson (Chief)

Clark Twp Fire Department
Phone: 906-484-2672 (office)
POC: Steve Honnila (Vol. Chief)

Rudyard Twp Fire Department
Phone: 906-748-1008
POC: Ryan Berkompas (Chief)

Hulbert Volunteer Fire Department
Phone: 906-876-2427
POC: Robert Kik (Vol. Chief)

Sault Ste Marie Fire Department
Phone: 906-632-2226
POC: Kevin Mohar (Chief)

Newberry Fire Department
Phone: 906-293-8541
POC: John Wendt (Chief)

Soo Twp Fire Department
Phone: 906-632-3406
POC: Jeff Killips (Chief)

Whitefish Twp Fire Department
Phone: 906-492-3317
POC: Loren Degeler (Chief)

Sugar Island Twp Fire Department
Phone: 906-635-9786
POC: Dave Pine (Chief)

Pickford Twp Fire/EMS
Phone: 906-647-1705
POC: Jim Miller (Chief)

Kinross Twp. Fire Department
Phone: 906-495-5353
POC: Brian Bensel

Superior Twp Fire Department
Phone: 906-248-3312
POC: Amy Jere (Chief)

Bruce Twp. Fire Department
Phone: 906-632-4386
POC: Tim Andrews (Chief)
EMS/HOSPITALS:

Bay Mills Emergency Connection
Phone: 906-248-2021

Clark Township Volunteer Ambulance
Phone: 906-484-3840
POC: Mark Merchberger

Helen Newberry Joy Hospital
Phone: 906-293-9200

Kinross EMS
Phone: 906-495-6062
POC: Renee Gray

Luce County Ambulance Services
Phone: 906-293-8871

Mackinac Straits Health Care System
Phone: 906-643-8585

Whitefish Twp. Ambulance Corps
Phone: 906-492-3317

Sault Ste. Marie Ambulance
Phone: 906-632-2226

War Memorial Hospital
Phone: 906-635-4460

MISCELLANEOUS

Tower of History
Phone: 888-744-7867

LSSU Public Safety
Phone: 906-635-2100
POC: Angela Bjunes

FEDERAL CONTACTS

Department of Interior Law Enforcement
Phone: 202-219-1185
Brian Archdale
Special Agent in Charge - District VII
U.S. Department of the Interior
Bureau of Indian Affairs
Office of Justice Services
2001 Killebrew Dr., Suite 121
Bloomington, Minnesota 55425

National Park Service Regional
Phone: 402-661-1736
POC: Bert Frost
(952) 851-5431 - Office
(952) 851-5435 - Fax
Email: brian.archdale@bia.gov

Bureau of Land Management Law Enforcement
Phone: 800-637-9152

Pictured Rocks: 906-387-2607
POC: David Horne
Phone: 877-876-2455
<table>
<thead>
<tr>
<th>Agency</th>
<th>Phone Number</th>
<th>Office/Field Office</th>
<th>POC</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Fish and Wildlife Service Regional</td>
<td>612-713-5320</td>
<td>Marquette Conservation Office</td>
<td>906-226-6571</td>
</tr>
<tr>
<td>Drug Enforcement Administration</td>
<td>202-307-1000</td>
<td>Detroit Field Office: 313-234-4000</td>
<td>Keith Martin (SAC)</td>
</tr>
<tr>
<td>Office of Inspector General</td>
<td>202-981-6000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Highway Traffic Safety Administration</td>
<td>888-327-4236</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bureau of Alcohol, Tobacco, Firearms and Explosives</td>
<td>800-800-3855</td>
<td>Detroit Field Office: 313-202-3400</td>
<td>James Deir (SAC)</td>
</tr>
<tr>
<td>United States Forest Service Region 9</td>
<td>414-297-3600</td>
<td>Hiawatha National Forest:</td>
<td>906-428-5800</td>
</tr>
<tr>
<td>US Postal Inspection Service</td>
<td>877-876-2455</td>
<td></td>
<td></td>
</tr>
<tr>
<td>US Army Corps of Engineers</td>
<td>906-635-6352</td>
<td></td>
<td>Dave Marone</td>
</tr>
</tbody>
</table>
Public Information Media Contact List

Radio

**Sovereign Communications, LLC**
Phone: 906-632-2231
Fax: 906-632-4411
Contact Person: Mark SanAngelo, Operations Manager
sovcommnews@gmail.com

Operating Stations:
Rock 101 (WSUE-FM)
Yes FM (WYSS-FM)
Country 105 (WMKD-FM)
Oldies 93 (WNBY-FM)
1230 WSOO (WSOO-AM)

**WMKC-WIDG (Cheboygan)**
Phone: 231-627-2341
Fax: 231-627-7000

**WPHN (Gaylord)**
Phone: 989-732-6274
Fax: 989-732-8171

**WNBY (Newberry)**
Phone: 906-293-3221
Fax: 906-293-8275

Television

**MCTV (Sault, Ontario)**
Phone: 705-759-8232
Fax: 705-759-7784

**WWUP-TV 9&10 (Cadillac)**
Phone: 800-782-7910
Fax: 231-775-2731

**WPBN-TV 7&4 (Traverse City)**
Fax: 231-947-0354
Phone: 231-946-2504

**WGTQ-TV 29 & 8 (Traverse City)**
Phone: 231-946-2900
Fax: 231-946-1600

**WLUC-TV 6 (Negaunee)**
800-562-4537
Fax: 906-475-5070
wlucnews@wluctv.com
Print/Newspapers

Soo Evening News (Sault)
Phone: 906-632-2235
Fax: 906-632-1222

Sault Star (Sault, Ontario)
Phone: 705-759-3030
Fax: 705-759-0102

St. Ignace News (St. Ignace)
Phone: 906-643-9150
Fax: 906-643-9122

EUP News (website)
Mark@eupnews.com

Sugar Island Quacker (Sugar Island)
Sue Davidson
Phone: 906-635-3152

Drummond Island Digest (Drummond Island)
Phone: 906-493-5353
editor@drummondislanddigest.com

Sault Tribe News (Sault)
Jennifer-Dale Burton
Phone: 906-632-6398
Fax: 906-632-6556

Whitefish Eagle News (Paradise)
Weaver@lighthouse.net

Escanaba Daily Press (Escanaba)
Phone: 906-786-2021
news@dailypress.net

Bay Mills News (Brimley)
Shannon Jones
Phone: 906-322-9820
newspaper@baymills.org

Newberry News (Newberry)
Phone: 906-293-8401
Fax: 906-293-8815

Marquette Mining Journal
(Marquette)
Phone: 800-562-7811
Fax: 906-228-2617

Manistique Pioneer Tribune
(Manistique)
newsroom@pioneertribune.com
Phone: 906-341-5200
Fax: 906-341-5914

Soo Today (Sault, Ontario)
info@sootoday.com
Phone: 705-759-3266
Fax: 705-910-0134
Bay Mills Indian Community Resources

- Bay Mills Cultural Department: 906-248-1200
- Bay Mills Health Center: 906-248-5527
- Bay Mills Social Services: 906-248-8303
- Bay Mills Journey to Healing Program: 906-379-4714
- Bay Mills Boys and Girls Club: 906-248-8579
- Bay Mills Housing Authority: 906-248-5571
- Bay Mills Resort and Casino: 888-422-9645
- Bay Mills Public Works: 906-248-3356
- Ojibwe Charter School: 906-248-2530
- Bay Mills Fire Crew: 906-248-8443

Local and State Resources Available to Bay Mills Indian Community

- Domestic Violence Alliances/Coalitions
  - Diane Peppler Resource Center: 906-635-0566
  - Sault Tribe Advocacy Resources Center: 906-632-1808
  - Uniting Three Fires Against Violence: 906-253-9757

- Schools
  - Brimley Area Schools: 906-248-3219
  - Sault Ste. Marie Area Public Schools: 906-635-3839 x5000
  - Rudyard Area Schools: 906-478-3771
  - Pickford Public Schools: 906-647-6285
  - JKL Bahweting School: 906-635-5055

- Telephone and Electric Companies
  - Chippewa County Telephone Company: 906-248-1111
  - Cloverland Electric Cooperative: 906-635-6800

- Social Service Organizations
  - Michigan Department of Healing and Human Services: 906-635-4100
  - Sault Tribe Anishnaabek Community and Family Services: 906-632-5250

- Local Medical Provides
  - War Memorial Hospital: 906-635-4460
  - Sault Tribe Health Center: 906-632-5200
  - Riverside Medical Associates: 906-632-1800
    - Obstetric Services
  - Sault Women’s Health Care: 906-635-3002
    - Obstetric Services
- War Memorial Pediatrics: 906-253-2605

Federal and National Resources

- American Red Cross: [www.redcross.org](http://www.redcross.org)
  - Disaster and Crisis Response

- Department of Health and Human Services: [www.dhs.gov](http://www.dhs.gov)
  - Family and Youth Services Bureau
    - Runaway and Homeless Youth Programs
    - National Runaway Safe Line: 1-800-786-2929
      - Assist in reunification efforts
      - Street Outreach Program provides information/services for youth
    - Family Violence Prevention and Services Programs
      - National Domestic Violence Hotline: 1-800-799-7223
    - StrongHearts Native Helpline: 1-844-762-8483
      - Counseling and therapeutic support
    - Adolescent Pregnancy Prevention programs
  - Office of Inspector General Hotline: 1-800-424-5081
    - Recovery successes locating missing/endangered HHS foster children
    - Liaison with law enforcement and service agencies
    - Capability to work with HIS and other public health/welfare agencies to determine where a person last accessed services
    - Assist to determine when or where a missing person last accessed their DOI – Office of Special Trustee Individual Indian Money account

  - Integrated Public Alert and Warning System
    - National system for local alerting to send geo-targeted emergency alerts (via media, cell phones, internet, NOAA and Hazards Weather Radio) and information to the public through multiple communication delivery system (i.e. Amber Alert)

- Department of the Interior: [www.doi.gov](http://www.doi.gov)
  - Bureau of Indian Affairs: Branch of Geospatial Support Mapping
  - Bureau of Indian Affairs Human Services
    - Indian Child Welfare Act
    - Child and Adult Protection
    - Financial Assistance
    - Individuals Indian Money Accounts
- **Welfare Assistance**
  - Bureau of Indian Affairs Office of Justice Services
    - Law enforcement personnel, funding and equipment resources
    - Victim Services
    - Tracking and search capabilities
  - Bureau of Land Management
    - Search and rescue (Public Safety Program)
    - Geo-referenced maps
  - National Park Service
    - Search and Rescue Teams (Rangers)

- **Indian Health Services/Tribal Health Programs:** [www.ihs.gov](http://www.ihs.gov)
  - Important and timely information regarding the missing person
  - Medical and mental health support for family members

- **NamUs:** 1-855-626-7600
  - National information clearinghouse and resource center for missing, unidentified and unclaimed person cases
  - Only database not restricted to law enforcement and is available at no cost to medical examiners, coroners, allied forensic professionals and family members of missing persons
  - Victim Services Division links families affected by the loss or disappearance of a loved one with support networks and additional resources

- **NCMEC:** 1-800-THE-LOST
  - 24-hour toll-free hotline for information regarding the location of missing child
  - Official national resources center and information clearinghouse for missing and exploited children
  - Information regarding free or low-cost legal, food, lodging and transportation services available for the benefit of missing and exploited children and their families
  - Technical assistance
  - Assistance and information to families, governments, and law enforcement to locate children domestically and internationally

- **Missing Persons Organizations/Resources**
  - Polly Klass Foundation: 1-800-587-4357
    - Print and disseminate posters of missing persons
    - Information for family and loved ones
  - Morgan Nick Foundation: 1-877-543-4673
    - Train search and rescue workers
    - Print and disseminate flyers of missing children
- Advice on local and national resources for family
- Annual Conference for families with long term missing children (Project Hope)
  - Jacob Wetterling Resource Center/Zero Abuse Project: (651)-714-4673
    - Print and disseminate posters of missing persons
    - Family support for medical and working with law enforcement
    - Victim Services
    - Education and training

- Salvation Army: [www.Salvationarmyusa.org](http://www.Salvationarmyusa.org)
  - Salvation Army Missing Persons has locating capabilities (regional offices)
## Emergency Shelters

<table>
<thead>
<tr>
<th>Shelters</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horizon’s Conference Rooms: generator, restrooms, food, heat, hotel rooms with beds, showers, water</td>
<td>Richard LeBlanc (GM BMRC)</td>
</tr>
<tr>
<td>Bay Mills Community College Administration Bldg Basement.: kitchen, generator, water, tables, chairs, restrooms</td>
<td>Richard Schofield (Maintenance) Duane Bedell (President)</td>
</tr>
<tr>
<td>Bay Mills Senior Center: generator, food, heat, water, restrooms, tables, chairs</td>
<td>Chuck Leapley (Maintenance)</td>
</tr>
<tr>
<td>Tribal Offices (Old Court): generator, heat, water, bathrooms</td>
<td>Eric Burtt (Tribal Engineer) Chuck Leapley (Maintenance)</td>
</tr>
<tr>
<td>BMCC West Campus: water, electricity, kitchen, beds for 20, showers, restrooms</td>
<td>Don Mikel Richard Schofield (Maintenance) Duane Bedell (President)</td>
</tr>
<tr>
<td>Bay Mills Boys and Girls Club: water, electricity, bathrooms, heat, tables and chairs</td>
<td>Sandy Walden Jennalee Somes</td>
</tr>
<tr>
<td>Red Cross Sheltering Information</td>
<td><a href="https://nationalmasscarestrategy.org/americanred-cross-shelter-forms/">https://nationalmasscarestrategy.org/americanred-cross-shelter-forms/</a> Squeak Birgy (Newberry)</td>
</tr>
</tbody>
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