

BAY MILLS INDIAN COMMUNITY
"GNOOZHEKAANING" PLACE OF THE PIKE



WEBSITE: BAYMILLS.ORG

BAY MILLS TRIBAL ADMINISTRATION
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Brimley, Michigan 49715

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REQUEST FOR QUOTES

Request for Quotes for Household Hazardous Waste Collection Events October 2024

The Bay Mills Indian Community is requesting quotes from qualified individuals and firms to hold Household Hazardous Waste collection events at dispersed rural areas throughout the eastern Upper Peninsula of Michigan.

Background:

Bay Mills Indian Community (BMIC) has been awarded funding from the Environmental Protection Agency's (EPA) Household Waste Management grant program. This funding enables BMIC to work with an environmental firm to host between four and six household hazardous waste (HHW) collection events during the spring and summer of 2025.

BMIC is a federally recognized Native American Tribe located in the rural Eastern Upper Peninsula of Michigan on the shores of Lake Superior. The people of Bay Mills are Ojibwa (or Chippewa), and they have resided in this area for hundreds of years. BMIC was granted a federal Corporate Charter pursuant to Section 16 of the Indian Reorganization Act on June 18, 1934. BMIC is one of the four (4) original reservations established in Michigan. BMIC consists of 3,870 acres with two (2) separate inhabited reservation areas, approximately 25 miles apart, with a service district that includes Chippewa, Luce, and Mackinac Counties.

Scope of Work:

The successful bidder will perform the tasks listed below and will work closely with the BMIC Project Manager to accomplish these tasks within the proposed timeframe:

- 1) Hold four household hazardous waste collection events during the spring and summer of 2025. Each event will be in a different rural location within Chippewa, Mackinac, and Luce Counties. The preference is to schedule events at separate locations on consecutive dates, in 2-day to 4-day blocks. Up to two additional events may be scheduled if contractor availability, community need and funding allows. BMIC will work with the contractor to schedule these events.
- 2) Participate in up to six one-hour virtual monthly event planning meetings.
- 3) As part of demobilization, the worksite and staging areas will be left clean with no remaining materials, trash or debris.

Project will be completed by August 31, 2025.

***Quotes for this project must be submitted to Bay Mills Tribal Administration by
Friday, November 15, 2024, 12:00 pm EST.***

Email quotes in PDF format to Jennifer Satchell at jmsatchell@baymills.org. Quotes received after the deadline will not be accepted. Contact Jennifer Satchell via email jmsatchell@baymills.org or at (906) 248-8655 with any questions you may have regarding this Request for Quotes or any of the requirements outlined in the scope of work.

Quote Requirements:

- 1) Cover Letter
- 2) Qualifications: Provide explanation of experience with holding community HHW collection events.
- 3) Methodology: Provide explanation of the methods you will use for each task. *Include lists of acceptable and unacceptable materials collected at HHW events. If applicable, provide a minimum chargeable waste weight per event. List any required supplies, equipment, personnel that would need to be provided by BMIC. Note: a fork lift may not be available at all collection sites.*
- 4) Schedule: Provide estimated availability during months of April 2025 – August 2025
- 5) Cost quote: Provide proposed cost to complete project as well as proposed timeline for payments.
- 6) Associations: Provide a description of any associations with other firms or any form of subcontracting that is planned for the project. Include pertinent information for subcontracted firms.
- 7) Disclosure of Claims: Disclose any claims, lawsuits, or formal disputes for work or services previously or currently being performed.
- 8) Native American Preference (Optional): Provide any evidence to demonstrate that the firm is a qualified, Native American-owned enterprise, with at least 51% active ownership by a member of a federally recognized Native American tribe.
- 9) Certifications and Licenses: Include a copy of any pertinent licenses or certifications.

Method of Measurement and Basis of Payment

BMIC anticipates holding four events. Up to two additional events may be scheduled based on contractor availability, community need and funding.

Item	Task	Unit	Unit Price	Total Price	Notes
1	List of accepted wastes	Lb			Provide a list of accepted wastes and cost per pound
2	Personnel Time	Hr			Attendance at monthly planning committee meetings, event staff, etc. Can also provide a personnel rate schedule
3	Transportation Fee	Fee			Include driver rate, fuel, surcharges, etc
4	Paperwork Fee	EA			
5	Other Fee				List any fees or charges not recorded above
6	Other Fee				List any fees or charges not recorded above

Project Award

The rating factors and values to be used in award of this contract are as follows and out of a possible 100 points:

Criteria	Points
Qualifications	35
Methods	35
Cost	25
Native American Preference	5

Compensation

The quote should provide a cost for all work associated with the provision of these services. The final cost of services may be negotiated, prior to award of the contract, or as a result of additional quantities of work provided.

Map

